

MICHIGAN NEW JOBS TRAINING PROGRAM

Application

PART I – Company Background Information

Legal Name of Company _____

Federal ID Number for Training Site _____

Length of Time in Business _____ State and Year of Incorporation _____

Contact Person _____ Title _____

Contact Email Address _____ Cell Phone Number _____

Phone Number _____ Fax Number _____

Project Address _____

Mailing Address _____

Corporate Name/Address (if different from above) _____

Will the new jobs be located at more than one site?? Yes No
(If Yes, please list the addresses)

PART II – Organizational Leadership Structure

Attach List of Board of Directors/Key Officers of Company

PART III – Financial Information

Attach the last three year's financial statements (provide audited statements or statements prepared by a CPA, if available). If you have been in business less than three years, please attach your business plan.

PART IV – Product or Service Information

Please describe the product or service your company provides or attach a brief history of the company. Include milestones and accomplishments that have occurred since its inception. Include a brochure or marketing piece from your company if one is available.

PART V – New Job Creation Projected

The information in this section will be used to establish the financial projection for this program. You may breakdown the positions into line items (allowing for the most accurate projection) or give us one projection for all positions and an average hourly rate. (In order to qualify for the New Jobs Training Program, State law requires that wages paid for new jobs be equal to or exceed 175% of the state minimum wage.)

Number of new jobs	_____	@	Hourly Rate or Salary	_____
Number of new jobs	_____	@	Hourly Rate or Salary	_____
Number of new jobs	_____	@	Hourly Rate or Salary	_____
Number of new jobs	_____	@	Hourly Rate or Salary	_____

Start Hiring Date _____ End Hiring Date _____

Signature of Official of Employer

Printed Name of Business Official / Title

Date

Please send to:
Adriana Nichols
Michigan Community College Association
222 North Chestnut
Lansing, MI 48933
anichols@mcca.org